

TAB D

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Records Administration Branch

- ) To conduct a Records Management Survey in the Office of Personnel.
- ) Improved communications within the Agency's Records Management Community by publishing a Records Management Newsletter.
- ) To develop a Forms Management training program.

Office	FY 1974		FY 1975		Increase 74/75	
	Pos. or MY	Funds	Pos. or MY	Funds	Pos. or MY	Funds
Records Administration Br.						

STAT

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